

Income (taxable)

Tax payment/

To Nagahama Mayor Complete payment

## Certificate Application Form (for postal apply)

英語語版

Reiwa Y M D

Whose certificate is needed?	Current address (location)	
	Address when living in Nagahama city	
	Name	(Furigana)
		Maiden name ( ) (Corporate seal)
	Birth Date	Seireki Y M D
Phone number	( ) —	
Purpose of use (Multiple answers allowed)	<input type="checkbox"/> Municipal housing <input type="checkbox"/> Subsidy application <input type="checkbox"/> Visa application <input type="checkbox"/> Alcohol selling business license application <input type="checkbox"/> Hunting tax reduction exemption application <input type="checkbox"/> Child allowance <input type="checkbox"/> Nomination request · Bid participation qualification <input type="checkbox"/> Other ( )	

Check for necessary certification		Contents	Number	City use
Income relation	<input type="checkbox"/> Income (taxable) certificate (Income amount · Deduction amount · Tax amount described) * Exemption certificate is also here.	Fiscal year of Reiwa 5 (income for Reiwa 4) Latest	copy	
		Fiscal year of Reiwa 4 (income for Reiwa 3)	copy	
		Fiscal year of Reiwa 3 (income for Reiwa 2)	copy	
		Fiscal year of Reiwa 2 (income for Reiwa 1)	copy	
		Fiscal year of Reiwa 1 (income for Heisei 30)	copy	
Tax certificate	Tax payment certificate Persons with fixed assets <input type="checkbox"/> Single name <input type="checkbox"/> Share name * Single and share are separate sheet	Fiscal year of Reiwa 5 (Corporate person/business year) Latest	copy	
		Fiscal year of Reiwa 4 (Corporate person/business year)	copy	
		Fiscal year of Reiwa 3 (Corporate person/business year)	copy	
		Fiscal year of Reiwa 2 (Corporate person/business year)	copy	
Certificate of complete payment (Proof that there is no payment for delivery due date)	<input type="checkbox"/> City tax ( <input type="checkbox"/> All <input type="checkbox"/> Fixed assets shared only)	<input type="checkbox"/> City tax · National health insurance premium	copy	
		<input type="checkbox"/> City tax · National health insurance premium · Share of fixed assets	copy	
		<input type="checkbox"/> Proof that you have not received delinquency	copy	

## Required documents

- ① Certificate application form
- ② An envelope for reply (stamp is attached and the principal's name, address are stated)
- ③ Postal money order (300 yen for each certificate is required. Purchase at post office.)
- ④ Copy of documents that can verify the identity. (driver's license, residence card etc)

## Notes

- WE can not accept postal charges from anyone other than the person oneself. However, we can accept requests made by proxies when the principal is unable to conduct the claim due to sickness etc. In this case, please enclose a copy of the consent form describing the reason for proxy application and a copy of the agent ID confirmation document.
- Please enclose a copy of the document certifying that fact if heirs or guardians of adults are requested to certify about the decedent and the ward.
- Income (taxable) certificate will be issued in the municipality with resident registration as of January 1st.  
 Example: The income (taxation) certificate of Reiwa 5 is
  - About income from 1 January Reiwa4 to 31 December Reiwa 4(2022).
  - Issued in the municipality where the resident registration was done as of January 1, Reiwa 5(2023).
- Please enclose a receipt if tax payment is paid within the past month if you are requested for tax payment.

## Contact and inquiries

〒526-8501 Nagahama-shi, Yahata-higashi 623  
 Nagahama Shiyakusho Shiminka Yuusou Seikyuu Tantou Tel.: (0749) 65-6302